



1. Please read, update & complete fields on all forms.
2. If you are currently done using your boat for the season please let us know, or by circling your last day or planned drop off week below.
3. Please sign and return completed forms **AS SOON AS POSSIBLE** as work is performed on a "first returned, first reserved" basis.
4. Key must be supplied. \$75.00 charge if service is delayed due to 'no keys' on requested date.
5. A trouble free summer 2019 starts now. Let's discuss your preventative maintenance questions.

**IMPORTANT! CIRCLE DROP OFF WEEK FOR DECOMMISSIONING 2018**

September							October							November						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
2	3	4	5	6	7	8	1	2	3	4	5	6					1	2	3	
9	10	11	12	13	14	15	7	8	9	10	11	12	13	4	5	6	7	8	9	10
16	17	18	19	20	21	22	14	15	16	17	18	19	20	11	12	13	14	15	19	17
23	24	25	26	27	28	29	21	22	23	24	25	26	27	18	19	20	21	22	23	24
30							28	29	30					25	26	27	28	29	30	

NAME: \_\_\_\_\_ EMAIL: \_\_\_\_\_

STREET \_\_\_\_\_ CITY, ST, ZIP: \_\_\_\_\_

CELL: \_\_\_\_\_ HOME: \_\_\_\_\_ WORK: \_\_\_\_\_

BOAT NAME: \_\_\_\_\_ YEAR: \_\_\_\_\_ MAKE/MODEL \_\_\_\_\_

REGISTRATION # \_\_\_\_\_ ENGINE YEAR/MAKE/HP: \_\_\_\_\_

Boat will arrive by trailer

Boat will leave by trailer

*If boat is new to Rex, please tell us more so we can assist you better*

Previous Service Facilities: \_\_\_\_\_ Years owning this vessel \_\_\_\_\_

**\*\*providing previous service records will assist us in recommended services\*\***

How did you hear about Rex Marine Center? \_\_\_\_\_

*I acknowledge the information above, on the reverse side, and on the following service work order forms. I authorize Rex Marine to repair service & decommission my vessel and components. I understand as the owner that additional charges may apply if the boat freezes prior to decommissioning services, and that I am the responsible party for the freeze damage charges incurred.*

**CREDIT CARD & REX SERVICE AUTHORIZATION**

I agree to pay a late fee of 1.5% per month; 18% annually on balance due if credit card I have provided cannot be charged due to misinformation or decline

CARD NUMBER: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_ CVV CODE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ BILLING ZIP CODE: \_\_\_\_\_ TODAY'S DATE: \_\_\_\_\_



## Rex Service Terms & Conditions For Winter Service

*My signature below indicates I have read and accept the Rex Policy Statements listed below:*

- \* Existing balances must be paid In Full before Rex will decommission my boat.
- \* All winterization work orders must be submitted on or before October 15th. There is no extra charge for early decommissioning. I will inform the Service Department immediately when I am finished with my boat for the 2018 season.
- \* Fuel tanks must be filled to 80-percent capacity by owner prior to winter storage to prevent condensation in tanks and to preserve fuel quality.
- \* Please fill your gas tank to 80% prior to arriving. For a \$25.00 fee (plus fuel cost) and **advance request**, Rex will add gasoline as recommended. (We do not have diesel fuel at our Water Street facility, but Norwalk Cove Marina does).
- \* Waste tanks must be emptied prior to winterization work. Pump out services are available at the Norwalk Cove Marina Fuel Dock or through appointment with the East Norwalk Blue at: [www.eastnorwalkblue.org](http://www.eastnorwalkblue.org) East Norwalk Blue does close early in the season. Waste tanks emptied by Rex incur a \$75.00 boat relocation charge to enable pumpout.
- \* Rex will return INOPERATIVE engines and systems to serviceable condition in order to properly winterize them. The cost of these repairs are over and above winterization charges. Such repairs will be billed at our posted time and material rates. If you know of any engine or system problems, please let us know now.
- \* Rex must have a set of keys available before scheduled work can begin. Please leave key(s) or access info at the Service Office. A \$75.00 charge will be added if keys are not supplied to compensate for lost "no keys" time.
- \* Rack stored boats at our indoor facility will be covered with a tarp by our personnel. If you own a tarp, leave it in plain view in the cockpit for our crew. If a tarp is not in plain view, a new tarp will be charged to your work order.
- \* Summer Rack Service ends October 15<sup>th</sup>. Boats that remain at Rex without a winterizing workorder in place by the end of Summer Rack storage will be winterized at Rex's discretion and at the owners expense. Since winterizing is on a first come first serve basis your boat may not be winterized until after freezing weather has occurred. We will attempt freeze-protection only and your boat will not receive important preventive maintenance, fall servicing or boat covering.
- \* Bracket mounted electronics should be removed by owner and taken to warm storage.
- \* Low or dead battery(ies) will be charged at an hourly rate.
- \* Rex has limited after-hours security. Rex is not responsible for loss of your personal items, best to remove for winter.
- \* Boats not contracted for Winter Storage at Rex must be removed within 3 days of completion to avoid daily storage charges.
- \* **REMOVAL OF DRAIN PLUGS IN OUTSIDE LAND-STORED BOATS IS BOAT OWNER'S RESPONSIBILITY. IT IS THE OWNER'S RESPONSIBILITY TO REMOVE DRAIN PLUG UPON HAULING OF TRAILER BOATS AND INSTALLING THE PLUG IN THE SPRING WHEN LAUNCHING.**
- \* I here by authorize the work to be done with necessary material and grant Rex Marine permission to operate the boat and its systems for the purpose of testing and inspection. Rex will winterize all systems unless the owner specifies in writing such systems are not to be winterized. The yard is not responsible for freeze damage, fire, or missing/damaged personal property. An express mechanics lien is hereby acknowledged on my boat and /or equipment to secure the amount of repairs thereto. **My signature below indicates I have read and agree to all the terms and conditions above and on the following pages.**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_