

Norwalk Cove Marina, Inc.

48 Calf Pasture Beach Road – East Norwalk, CT 06855

Service Phone: 203.838.3681 – Email: service@norwalkcove.com

Dear Valued Customer,

As we all prepare for a successful launch season please take note of a few items;

- Please be sure to fill out and sign the enclosed Launch Form and Credit Card Form and return at your earliest convenience – Due to the large quantity of land storage boats, Norwalk Cove Marina can only accommodate 50 boats a week to launch, the earlier your form is handed in the better your launch week will be honored.
- When selecting your launch week please make sure your summer slip/mooring will be ready otherwise dockage charges will be applied after your allotted timeframe for launching has passed (Please see the back of the Launch Form for specifics).
- Make sure lines, fenders and power cords are easily accessible for the Norwalk Cove Crew to successfully launch your boat.
- If you have a ladder under your boat please be sure to leave the combination/key with the office – if we do not have the combo there is a chance your chain/cord will be cut and the ladder will be moved to storage.
- Update key locations and combos for your boat – Norwalk Cove checks **EVERY** boat when launching to make sure no water is leaking into the boat upon launch (If we do not have access to the inside of the boat we cannot check down below).
- Be mindful of where you park your car – Monday-Saturday morning Norwalk Cove is moving boats all day to accommodate the requested launches of our customers – if boats are blocked by cars it slows down the launching schedule.
- Due to keeping costs down, Norwalk Cove Marina cannot use customer supplied materials – many times materials are not correct, wrong size, incorrect amount and this adds time to the launch process/job completion.
- If you have performed any significant work on your boat it is your responsibility to communicate this to the office (Examples – replacement of AC units, seacock/thru-hull replacement, etc)
- Boats will be moved throughout the spring, it is the boat owner's responsibility to inform the Service Department if work is being done on the boat preventing it from safely being moved.
- If you choose to remove your own shrinkwrap, Norwalk Cove Marina is not responsible for damage occurring with the removal of the shrinkwrap (Only applied if Norwalk Cove Marina shrinkwrapped the boat in the fall).

As always, if you have any questions regarding the services you may need on your boat, please call the Service Department for assistance – we are here to help!

We are looking forward to spring!

Sincerely,

The Service Team at Norwalk Cove Marina

By signing this form, I acknowledge I have read the above bullet points, in full, and understand what is expected to ensure a safe and successful launch of my boat. I am stating my boat will be ready for my designated launch week and understand if the boat should not be ready it is my responsibility to inform the Service Department, in writing, by the Friday PRIOR to my desired launch week.

Customer Name (Please Print): _____ Date: _____

Customer Signature: _____

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2019 SPRING SERVICES

Owner's Name: _____ Boat Name: _____

Cell Number: _____ E-mail: _____

Key Location or Combo: _____ Launching Week: _____

Owner's Signature: _____ **Date:** _____

****PLEASE INDICATE THE MONDAY, OF THE WEEK, YOU WOULD LIKE YOUR BOAT LAUNCHED!****

March							April							May								
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S		
					1	2	1	2	3	4	5	6				1	2	3	4			
3	4	5	6	7	8	9	7	8	9	10	11	12	13	5	6	7	8	9	10	11		
10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18		
17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21	22	23	24	25		
24	25	26	27	28	29	30	28	29	30	26	27	28	29	30	31							
31																						

General Labor/Rigging Labor Rate: \$110.00/Hr– Electrician Labor Rate: \$150.00/Hr

ALL PRICES ARE FOR LABOR ONLY, UNLESS OTHERWISE NOTED.

Materials, Tax, and 1.5% Environmental Fees are additional charges.

Systems must be in operating order or additional charges may apply.

Gas/Solvent/Antifreeze Disposal \$12.00/gallon

Launch Only (No Services Required) (Boat Will be Towed to Slip)

MECHANICAL: (Materials Additional)

- | | |
|---|---|
| <input type="checkbox"/> Test Batteries and Charging System | Time and Materials |
| <input type="checkbox"/> Commission Engine(s) (Gas/Diesel) | <input type="checkbox"/> Single: \$125.00 <input type="checkbox"/> Twin: \$240.00 |
| <input type="checkbox"/> Commission Generator (Gas/Diesel) | Time and Materials |
| <input type="checkbox"/> Commission all Water Systems | Time and Materials |
| (Items techs will commission: A/C units, Icemakers, Head/Waste Systems, Hot Water, Fish Wells, Salt Water Washdowns, Baitwells, Dockside Hookups, Water Makers, etc.) | |
| <input type="checkbox"/> Safety Check (Bilge Pump/Float Switches, Blowers, Horn, Navigation Lights, CO Monitors) | Time and Materials |
| <input type="checkbox"/> Replace Zincs (Rudder, Shaft, Hull, Trim Tabs, etc.) | Time and Materials |
| <input type="checkbox"/> Sterndrive Zincs and Gear Lube Change (Pre-Launch) | Time and Materials |
| <input type="checkbox"/> Service and Lube Steering System | Time and Materials |
| <input type="checkbox"/> Service Engine Mounted Seawater Pump Impeller | Time and Materials |
| <input type="checkbox"/> Sea Trial Boat | Time and Materials |
| <input type="checkbox"/> Fuel Up Boat after Launch | Time and Materials |
| <input type="checkbox"/> Deliver Boat to Customer's Marina (If Not a 2019 Norwalk Cove Slip Customer) | Time and Materials |

OUTBOARD ENGINE COMMISSIONING & PLANNED MAINT: (Materials Additional)

- | | |
|---|---------------------------|
| <input type="checkbox"/> Outboard Engine Planned Maintenance (Pre-Launch) | Time and Materials |
| <input type="checkbox"/> Cooling System Service (Impellers, Thermostats and Poppet Valves) (Pre-Launch) | Time and Materials |
| <input type="checkbox"/> Outboard Engine Commissioning (Post-Launch) | \$125.00/Engine |
| <input type="checkbox"/> Ignition Tune Up – Change Spark Plugs, Wires and Coils as Needed | Time and Materials |
| <input type="checkbox"/> Install Outboard up to 15HP (No Charge if Stored/Service at NCM Over Winter) | Time and Materials |

****Please See Additional Services on Reverse Side****

INBOARD/STERN DRIVE GAS ENGINE & TUNE UPS: (Materials Additional)

- | | | |
|---|---|---|
| <input type="checkbox"/> Tune 4 Cylinder Engine(s) and Commission | <input type="checkbox"/> Single: \$210.00 | <input type="checkbox"/> Twin: \$415.00 |
| <input type="checkbox"/> Tune 6 Cylinder Engine(s) and Commission | <input type="checkbox"/> Single: \$240.00 | <input type="checkbox"/> Twin: \$475.00 |
| <input type="checkbox"/> Tune 8 Cylinder Engine(s) and Commission | <input type="checkbox"/> Single: \$260.00 | <input type="checkbox"/> Twin: \$520.00 |
| <input type="checkbox"/> Change Spark Plug Wires | | Time and Materials |

BOTTOM PAINTING SERVICES: (Materials Additional) (Bottom Paint Includes Minor Sanding/Prep)

- | | |
|--|-----------------------|
| <input type="checkbox"/> Paint Bottom – One Coat | \$16.00/ft |
| <input type="checkbox"/> Paint Bottom – Two Coats | \$30.00/ft |
| <input type="checkbox"/> Antifoul with PropSpeed | Time and Materials |
| <input type="checkbox"/> Antifoul Sterndrive and Transom Bracket | Time and Materials |
| <input type="checkbox"/> Spray Finish Antifouling | Time and Materials |
| <input type="checkbox"/> Awlgrip or Gelcoat Repairs | Please Call for Quote |

SHRINKWRAP REMOVAL: (Materials Additional)

- | | |
|--|--------------------|
| <input type="checkbox"/> Remove Shrinkwrap/Frame and Recycle | \$4.50/ft |
| <input type="checkbox"/> Install Canvas/Frame, Eisenglass or Mooring Cover | Time and Materials |

WASH, WAX & DETAIL SERVICES: (Materials Additional)

- | | |
|--|------------------------|
| <input type="checkbox"/> Wash and Wax – Rubrail Down (Pre-Launch) | \$15.00/ft |
| <input type="checkbox"/> Wash and Wax – Rubrail Up (Post-Launch) | |
| ○ Up to 30' Power + ALL Sailboats | \$20.00/ft + Materials |
| ○ 31'-43' Power | \$23.00/ft + Materials |
| ○ 44'-55' Power | \$26.00/ft + Materials |
| <input type="checkbox"/> Interior Cleaning/Detailing | Time and Materials |
| <input type="checkbox"/> Wash Boat – Topsides, Cockpit and Hull (In Water) | \$4.50/ft |
| <input type="checkbox"/> Clean/Detail Engine Room and Bilge | Time and Materials |
| <input type="checkbox"/> Polish Stainless Steel | Time and Materials |

RIGGING SERVICES: (Materials Additional)

- | | |
|--|--------------------------|
| <input type="checkbox"/> Prepare to Step Mast | Time and Materials |
| <input type="checkbox"/> Step Mast | \$16.50/Ft (Boat Length) |
| <input type="checkbox"/> Dockside Tune | Time and Materials |
| <input type="checkbox"/> Install Sails/Bend on Sails (Please specify sail location) | Time and Materials |
| ○ Sail Location : _____ | |
| <input type="checkbox"/> Service Roller Furler(s) | Time and Materials |
| <input type="checkbox"/> Clean and Lube Turnbuckles | Time and Materials |
| <input type="checkbox"/> Clean and Lube Winches | Time and Materials |
| <input type="checkbox"/> Wash and Wax Mast (Spreaders, Boom, etc) (Mast Must be Unstepped) | \$3.50/ft (Boat Length) |
| <input type="checkbox"/> Inspect Mast and Standing Rigging | Time and Materials |

Additional Work/Requests:(i.e. gelcoat repairs, system upgrades, engine work, misc rigging repairs, etc.)

When a vessel is launched and does not have a 2019 summer slip with the marina, the boat will be allowed free dock space until the weekend, or three days after launch/commissioning; whichever is greater. Thereafter the transient rate of \$3.50/ft per day will be charged.

Please have all keys, lines, fenders and power cords available for launching.

NORWALK COVE MARINA, INC

48 Calf Pasture Beach Road
East Norwalk, CT 06855
Service Department
Phone: (203) 838-3681/Fax: (203) 838-6810

ATTENTION!!!!

A credit card is needed to secure any work requested.

Norwalk Cove Marina, Inc will not process any work orders without one!

I am authorizing Norwalk Cove Marina, Inc to charge my card as necessary for work I have requested. I am aware I will be responsible for the charge posted to my credit card.

Print Name: _____

Signed: _____ Today's Date: _____

Credit Card Billing Address: _____

City: _____ State: _____ Zip Code: _____

Contact Phone: _____

Credit Card Type (MC, Visa, American Express): _____

Credit Card Number: _____

Expiration Date: _____

The form cannot be accepted without all information being provided.